

## **Admissions Criteria for William Tyndale Primary School Nursery Class 2024- 2025**

The Governing Body is responsible for the admission of pupils into the Nursery class of William Tyndale Primary School, which admits up to **33 pupils**.

All admissions to the school's Nursery are at the discretion of the Governing Body. Nursery education is not statutory; therefore there is no right of appeal.

The Nursery provision at William Tyndale Primary School offers:

- an excellent Early Years education, led by a fully qualified Early Years teacher;
- 33 full time places, with a staff/pupil ratio of 1:11, in accordance with our Nursery Admissions policy;
- care from 9am to 3pm; and
- extended Kids' Club provision from 3pm onwards. Nursery children are collected from 2.50pm and by 3pm, after which there is a charge. Nursery children can also attend Breakfast club which runs from 8 to 9am for which there is a charge.

Places for William Tyndale Primary School Nursery class will be offered according to the criteria below. **Places will be offered only to those applicants eligible for 30 hours of free childcare as explained in note 1 (pages 2 and 3) or those prepared to pay for the additional 15 hours see note 2 (page 4)**

Each criterion will be ranked in distance order:

1. Children Looked After and children who have been adopted (or made subject to a child arrangements order or special guardianship order) immediately after being looked after
2. Children of staff at the school where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school has been made or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
3. Children with a brother or sister\* on roll at the school in Reception to Year 6 at the time of the proposed admission
4. Children whose acute medical or social need justify the allocation of a place only at William Tyndale Primary School Nursery class\*\*
5. Applicants living\*\*\*nearest to the school as determined by a computerised mapping system using a **straight line** distance measurement. Routes will be calculated from the home address (as defined by the Land & Property Gazetteer) to the midpoint of

the school grounds.

\*A brother or sister must live permanently at the same address as the child for whom the application is being made. This includes natural brothers or sisters, half brothers or sisters, step brothers or sisters, adopted brothers or sisters and foster brothers or sisters who live permanently as a family unit at the same address.

\*\*The Governing Body will make decisions on such cases and will seek, if necessary, advice from the Health Service. A parent's social or medical need cannot justify a place at William Tyndale Primary School Nursery class, but a child could have a social need arising from a parent's medical need. These cases will always require supporting professional evidence (for example, a written statement from a medical consultant, senior social worker or other appropriate professional) which has to demonstrate a clear connection between the child's need and why the child should be given a place at William Tyndale Primary School Nursery class. In all social and medical applications parents need to prove that William Tyndale Primary School Nursery class is the **only** nursery class to meet their child's needs. It is the responsibility of the parent to produce the evidence and to submit this to the attention of the Chair of Governors.

\*\*\* Where parents have shared responsibility for a child following the breakdown of their relationship and the child lives for part of the week with each parent, the child's home will be determined by which parent is in receipt of Child Benefit from HMRC.

### ***Tie-Breaks***

If only one place is available, and two or more families live an equal distance from the school, then the allocation of that place will be determined by random allocation using a computerised system.

### **Note 1: Eligibility for 30 hours of free childcare**

Your child may be eligible for 30 hours of free childcare if your circumstances are as follows:

- Both parents are working (employed or self-employed including zero hours contracts) or the sole parent is working in a lone parent family; and
- Each parent earns, on average, a weekly minimum **equivalent** to 16 hours at the national minimum wage (NMW) or national living wage (NLW); and each parent individually earns less than £100,000 per year.
- Both parents are employed but one or both parents is temporarily away from the workplace on parental, maternity or paternity leave;
- Both parents are employed but one or both parents is temporarily away from the

workplace on adoption leave;

- Both parents are employed but one or both parents is temporarily away from the workplace on statutory sick pay;
- One parent is employed and one parent has substantial caring responsibilities based on specific benefits received for caring; or
- One parent is employed and one parent is disabled or incapacitated based on receipt of specific benefits.

The Government has provided an online eligibility checking tool for parents/carers:  
<https://childcare-support.tax.service.gov.uk/>

You will need to use this tool to check your eligibility before your child can be given a firm offer of a 30 hour place. If eligible, you will receive a code to present to William Tyndale Primary School office, together with your National Insurance number and your child's date of birth.

William Tyndale Primary School will need to validate the code before they can confirm the offer of a Nursery place.

Eligibility codes will be valid for a certain period of time. You will be reminded by HMRC to re-confirm your eligibility every 3 months.

### **Grace Period**

Parents who fall out of the eligibility criteria will enter a Grace Period. The Grace Period will allow parents to re-enter employment whilst preserving their entitlement to the 30 hours free childcare. Once the Grace Period is ended, a child will no longer be eligible for 30 hours but will continue to be eligible for Universal 15 hours' free Early Years education.

### **The length of the Grace Period depends on when a child becomes ineligible.**

A child who becomes ineligible during the first half of a funding block (as defined in the table below) will be funded until the end of that funding block (31 March, 31 August, 31 December) or for as long as they remain under Compulsory School Age, whichever is the shorter.

A child who becomes ineligible in the latter half of the funding block (up to the last day of the funding block) will be funded until the end of the following funding block or for as long as they remain under Compulsory School Age, whichever is the shorter.

Islington Council will complete an audit check on eligibility codes at 6 fixed points in the year, both at half-term and at the end of term across the year (in line with the dates as listed at table below). Islington Council will communicate the Grace Period to William Tyndale Primary School who, in turn, will have to communicate it to parents who are found to be ineligible for the extended entitlement at the audit check date.

Term	Date parent receives ineligibility decision on reconfirmation	LA audit date	Grace Period end date
Autumn Term	1 Sep – 21 Oct	22 October	31 December
Autumn Term	22 Oct – 31 Oct	1 January	31 March
Spring Term	1 Jan – 10 Feb	11 February	31 March
Spring Term	11 Feb – 31 March	1 April	31 August
Summer Term	1 April – 26 May	27 May	31 August
Summer Term	27 May – 31 August	n/a	n/a

If a parent ceases to be eligible for 30 hours childcare they have two choices. They can choose to take their child out of Nursery at the end of the Grace Period. Otherwise, they can elect to pay for the extra 15 hours a week so that their child can continue in William Tyndale Primary School's Nursery class.

**Note 2: Not eligible for 30 hours free childcare**

For those applicants for the Nursery who are only eligible for 15 hours free childcare, there is an option to pay for fifteen extra hours to enable access to a 30 hour full time place at William Tyndale Nursery. Costs will be confirmed in the offer letter.

- i. Parents will need to enter into a paid contract agreement with William Tyndale Primary School for the 15 hours of paid education.
- ii. Charges will be per half term – paid in full in advance as detailed in the contract agreement, with the exception of the autumn term where the whole term's fees are payable in advance.
- iii. Fees are not refundable for absences or change of circumstances.

Fees for September 2024 to July 2025 will be confirmed in March 2024 in the offer letter.

**Waiting Lists**

Unsuccessful applicants will be offered the opportunity to be placed on a waiting list. The waiting list will be maintained by William Tyndale Primary School in order of the oversubscription criteria set out above and not in the order in which applications are received or added to the list.

Pupils will remain on the waiting list whilst they are of nursery age. Please note that attendance in the Nursery class at William Tyndale Primary School does not guarantee admission to the Reception class. A separate application must be made through Islington Council for the Reception class in William Tyndale Primary School.

**Application procedures, late applications and timetable for admissions to the Nursery class at William Tyndale Primary School for September 2024**

In order to apply for a place, a Nursery application form must be completed and returned to the school office by Friday 9<sup>th</sup> February 2024. Provisional offers will be made by 1<sup>st</sup> March at the latest (subject to change) for the September 2024 entry.

Late applications will be considered if a vacancy occurs. If no vacancy occurs, then late applications will be added to the waiting list.

Once an offer has been made for a place at William Tyndale Primary School Nursery class, and if the criterion is distance, the School requires two proofs of residence of the permanent home of the child to confirm the place. One of these must be a notification of Child Benefit from HMRC unless the parent/carer is not entitled to Child Benefit, when another proof of residence must be provided. Another proof of residence must be a council tax document, child's medical card, a gas or electricity bill, bank or building society letter or similar.

We will also require the eligibility code to confirm your child's eligibility to 30 hours free child care as explained previously in Note 1.

**Confirmation of date of birth of the child will be required for all applications.**

**Looked after children**

In the case of a previously looked after child, William Tyndale Primary School will require a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child, confirming that he or she was looked after immediately prior to that order being made.

**Note**

*There have been some cases where parents have been tempted to supply false or inappropriate information to try and secure a place at William Tyndale Primary School Nursery class. All Information supplied by parents or carers is rigorously checked.*

***If it is found that false information has been provided and a place has been obtained because of this, the place offered will be withdrawn.***