

Terms of reference for the Curriculum and Standards Committee (reviewed October 2017)

1. Membership

The membership of the committee shall be at least 3 governors appointed by the Governing Body including the Head Teacher.

The chair of the committee shall not be a person employed to work at the school. The chair of the committee shall be the convenor.

2. Quorum

a) The quorum shall be 3 governors.

b) The committee shall not meet without the Head Teacher or a representative nominated by him or her being present.

3. Responsibilities

a) To monitor the quality of teaching and learning on behalf of the Governing Body.

b) To monitor standards of attainment; achievement; behaviour and attitudes; attendance and punctuality; and inclusion (see 7 below)

c) To monitor the implementation of any Action plan or any School Development Plan and evaluate outcomes.

d) To monitor curriculum provision including our responsibility to uphold British Values and the Prevent Duty

The committee will carry out these duties by:

1. the use of management information about the school and comparative data (Raise online, etc.);
2. considering reports from external agencies (OFSTED, SIP);
3. receiving reports on how the curriculum is taught, evaluated and resourced by staff with responsibility for areas of the curriculum;
4. receiving reports of staff INSET;
5. contributing to the School Development Plan;
6. reviewing and ratifying as well as reporting on policies and documents relevant to the committee, including the SEN Information Report (See also the school's *Policies and documents review cycle*);
7. receiving reports on the implementation of Equality Objectives, to include age, disability, sex, gender reassignment, pregnancy and maternity, race, religion or belief and sexual orientation; and
8. any other relevant means.

4. Records

Agreed minutes shall be kept of all proceedings of the Committee and shall be submitted to the next meeting of the governing body. All papers considered by the committee shall be available to all governors on request.

5. Notice of meeting

The committee shall meet at least once a term and otherwise as required. Members of the committee shall normally be given at least seven days' notice of a meeting.